

Board of Supervisors

July 17, 2003; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with Minard, Schaefer, Ewoldt, and Hancock present. Adamson was absent.

The Board recited the Pledge of Allegiance.

Moved by Ewoldt, seconded by Hancock, approval of the minutes of the July 1, 2003 Regular Board Meeting. All Ayes.

Moved by Ewoldt, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the low quote for one (1) Motor Grader in the amount of \$105,375 with trade be awarded to Martin Equipment and, 2) This resolution shall take effect immediately.

Moved by Ewoldt, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 17<sup>th</sup> day of July, 2003 considered the final plat of **AMATO ACRES**, a 14.28 acre, more or less, subdivision in the part of the S/2 of the NE/4 of the SE/4, Section 1, in Township 77 North, Range 2 East of the 5<sup>th</sup> Principal Meridian (Pleasant Valley Township), Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision Ordinance, does hereby approve the final plat of said subdivision. 2) This resolution shall take effect immediately.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The creation of a 1.0 FTE Classification Specialist (289 Hay points). 2) The addition of a 1.0 FTE Telecommunicator (228 Hay points). 3) This resolution shall take effect immediately.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The abolishment of a 1.0 FTE Clerk III (162 Hay points). 2) The creation of a .50 FTE Clerk III (162 Hay points). 3) This resolution shall take effect immediately.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) Rosemary Baker, Alternative Sentencing Coordinator, shall accrue vacation at a rate of 3 weeks per year. 2) This resolution shall take effect immediately.

Moved by Hancock, seconded by Ewoldt, the motion approving routine items as presented by the County Administrator. All Ayes.

**NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
Rex Ridenour County Attorney	Assistant Attorney I	\$42,639	07/14/03	Replaces Robert Bradfield
Jeffrey Raney FSS	Custodial Coordinator	\$26,512	07/17/03	Replaces Jim Allen

**TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Lindsay Becker Sheriff/Jail	Correction Officer	\$27,394 - \$29,349	07/29/03	Promo from trainee status

**BARGAINING UNIT STEP INCREASES**

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Christopher Still FSS	Preventive Maintenance Worker	\$23,088 - \$23,982	Step 2	07/22/03
Kristina Bernal FSS	Clerk II – P/T	\$11.38 - \$11.81	Step 4	07/25/03
Steven Deaton Sheriff/Jail	Correction Officer	\$30,722 - \$33,758	Step 5	07/27/03
Shane Glew Sheriff/Jail	Correction Officer	\$29,349 - \$30,722	Step 4	07/30/03
Lori Thompson County Attorney	Clerk II	\$24,565 - \$25,230	Step 5	07/30/03

## MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Roger Kean Conservation	Conservation Director	\$76,852 - \$79,926 (4.0%)	108.583%	07/01/03
Larry Linnenbrink Health	Environmental Health Coordinator	\$53,841 - \$54,379 (1.0%)	114.986%	07/01/03
Sandra Reed Conservation	Cody Homestead Site Coordinator	\$11.956/hr - \$12.374/hr (3.5%)	107.533%	07/01/03
Tara Youngers Conservation	Pioneer Village Site Coordinator	\$31,719 - \$32,988 (4.0%)	108.577%	07/01/03
Thomas Behning Sheriff	Bailiff	\$13.409/hr - \$14.078/hr (5.0)*	89.25%	07/07/03
Ken McCool Conservation	Assistant Ranger	\$33,109 - \$33,771 (2.0%)	102.929%	07/10/03

\* First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 2 or better.

## BONUS

Employee/Department	Position	Effective Date
Ann Wegener Treasurer	Cashier	06/24/03

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Final Report of State Reimbursement for counties for Substance Abuse Activities for FY 2002-2003 is approved for submission to the Iowa Department of Public Health and the Chairman is authorized to sign the report. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Ewoldt, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The Agent/Broker Services Agreement between Scott County and the Independent Insurance Agents of Scott County for the 12 month period beginning July 1, 2003 to July 1, 2004 for the fee of \$31,807 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The purchase of liability insurance coverage (general, police professional and automobile) at a level of \$10 million including a self-insured retention amount of \$300,000 and public officials liability at \$5 million including a self-insured retention of \$300,000 from Genesis Underwriting Management Company in the annual premium amount of \$250,050.00 for the 12 month period beginning July 1, 2003 to June 30, 2004 is hereby approved. 2) The purchase of excess worker's compensation insurance (\$10,000,000 Coverage A and \$2 million Coverage B Employers Liability) including a self-insured retention amount of \$300,000 from Genesis Underwriting Management Company in the annual premium amount of \$65,321.00 for the aforementioned period is hereby approved. 3) The purchase of excess property coverage including special property coverage for computer business equipment; radio transmission equipment and museum coverage including a self-insured retention amount of \$100,000 from Chubb Group Insurance in the annual premium amount of \$87,100.00 for the aforementioned period is hereby approved. 4) The purchase professional liability coverage of \$5 million for the Health Department from St. Paul in the annual amount of \$13,985 for the aforementioned period is hereby approved. 5) This resolution shall take effect immediately.

Moved by Minard, seconded by Ewoldt, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with 24 CFR; Part 85 (85.36(b).(3)) and other applicable federal and state standards, regulations, and laws. 2) This Code of Conduct applies to all officers, employees, or agents of Scott County engaged in the award or administration of contracts supported by federal grant funds. 3) No officer, employee, or agent of Scott County shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a. The employee, officer, or agent;
- b. Any member of his/her immediate family;
- c. His/her partner; or

- d. An organization which employs, or is about to employ any of the above; has a financial or other interest in the firm selected for award.

Scott County officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractor, or subcontractors.

4) To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against Scott County's officers, employees, or agents, or the contractors, potential contractors, subcontractors, or their agents. 5) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) Scott County will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate-income housing in connection with an activity assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.496a(c)(1). 2) All replacement housing will be provided within three years after the commencement of the demolition or conversion. Before entering into a contract committing Scott County to provide funds for an activity that will directly result in demolition or conversion, Scott County will make public by publication in a newspaper of general circulation and submit to IDED the following information in writing:

1. A description of the proposed assisted project;
2. The address, number of bedrooms, and location on a map of low/moderate-income housing that will be demolished or converted to a use other than as low/moderate-income housing as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of bedrooms and location on a map of the replacement housing that has been or will be provided.
5. The source of funding and a time schedule for the provision of the replacement housing;
6. The basis for concluding that the replacement housing unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy.
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a 2-bedroom

unit with two 1-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the state's Consolidate Plan for Housing and Community Development.

To the extent that the specific location of the replacement housing and other data in items 4 through 7 are not available at the time of the general submission, Scott County will identify the general location of such housing on a map and complete the disclosure and submission requirements as soon as the specific data are available.

3) The Scott County Planning and Development Director, Timothy Huey, (563) 326-8643, will be responsible for tracking the replacement of housing and ensuring that it is provided within the required period. The Scott County Planning and Development Director's Office will be responsible for ensuring requirements are met for notification and provision of relocation assistance, as described in CFR 570..496(a)(c)(2), to any lower-income person displaced by the demolition of any dwelling unit or the conversion of a low/moderate-income dwelling unit to another use in connection with an assisted activity.

Consistent with the goals and objectives of activities assisted under the Act, Scott County will take the following steps to minimize the direct and indirect displacement of persons from their homes.

1. Coordinate code enforcement with rehabilitation and housing assistance programs.
  2. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.
  3. If participating in a housing rehabilitation program, promote efforts that allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
  4. Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
  5. Minimize activities such as acquisition or demolition which could be expected to result in the displacement of low to moderate income persons.
- 4) This resolution shall take effect immediately.

Moved by Minard, seconded by Ewoldt, that the following resolution be adopted. All Ayes.

BE IT RESOLVED Scott County hereby prohibits any law enforcement agency operating within its jurisdiction from using excessive force against any individuals engaged in nonviolent civil rights demonstrations.

1) In addition, Scott County agrees to enforce any applicable state or local laws against physically barring entrances or exits from a facility or location that is the subject of a non-violent protest demonstration. Scott County further pledges enforcement of this policy within its jurisdiction and encourages any individual or group who feels that Scott County has not complied with this policy to file a complaint. 2) Information and assistance relative to excessive force complaints shall be provided by the Scott County Administrator's Office, C. Ray Wierson (563) 326-8702. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The contract for Family Resources Inc. to be the sub-recipient on behalf of Scott County for the Community Development Block Grant (CDBG) for the Wittenmyer Campus Improvement Project in the amount of \$475,000 is hereby approved. 2) This resolution shall take effect June 1, 2003.

Moved by Minard, seconded by Ewoldt, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The contract with Bi-State Regional Commission to provide certain technical and managerial assistance on behalf of Scott County for Family Resources Inc. Community Development Block Grant (CDBG) for their Wittenmyer Campus Improvement Project is hereby approved. 2) Bi-State shall be compensated for actual costs incurred including Employees' salaries, fringe benefits, indirect costs, supplies and printing for the contract services in the amount not to exceed \$22,000. 3) This resolution shall take effect July 1, 2003.

Moved by Minard, seconded by Ewoldt, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The 2003 Slough Bill exemptions as presented to the Board of Supervisors by the Scott County Assessor's office, and the Davenport City Assessor's office and as subsequently

approved by the Blue Grass City Council and the Davenport City Council hereby approved as follows:

District	Parcel Number	Name	Type	Exempt Acres	Exempt Value
City/Blue Grass	823219002	Luella Schroder	Forest Cover	1.50	696
City/Blue Grass	823203002	Luella Schroder	Forest Cover	7.20	5,302
City/Davenport	X3501-01	Genesis Systems	Open Prairie	7.00	76,860
City/Davenport	Y0423-14	Robert Kuehl	Open Prairie	3.00	2,640
City/Davenport	Y3337-04A	Elmer Goettsch Estate	Open Prairie	5.00	4,462
			Totals	23.70	89,960

2) The City and County Assessor shall process these exemptions as required by law. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Ewoldt, that the following resolution be adopted. Roll Call: Ayes - Minard, Schaefer, Ewoldt, Hancock.

BE IT RESOLVED 1) The Scott County Board of Supervisors hereby approves for payment all claims as submitted by the County Auditor and prepared for payment on County warrants numbered 162689 through 163057 for the total amount of \$1,271,656.67 and the purchase card transactions in the amount of \$44,998.11. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the appointment of Mike Hoffmann, Donahue, Iowa to the Benefited Fire District #5 (Donahue) beginning July 20, 2003 through July 19, 2006 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the appointment of Mary Dubert, Scott County Community Services Director to the Iowa East Central T.R.A.I.N. Board beginning July 17, 2003 and will expire on



December 31, 2003 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Ewoldt, seconded by Hancock, the Board adjourn until 8:00 a.m., Tuesday, July 29, 2003, subject to prior call by the Chairman. All Ayes.

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Carol Schaefer, Chairman  
Scott County Board of Supervisors

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ATTEST: Karen L. Fitzsimmons  
Scott County Auditor