

Board of Supervisors

October 23, 2003; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with Hancock present.

The Board recited the Pledge of Allegiance.

Moved by Minard, seconded by Minard, approval of the minutes of the October 9, 2003 Regular Board Meeting. All Ayes.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Agreement between the Iowa Department of Transportation and Scott County, Iowa for use of Federal Bridge Replacement Funds for Project BROS-C082(31) be approved. 2) That the Chairman be authorized to sign the Agreement on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Agreement between the Iowa Department of Transportation and Scott County, Iowa for use of Surface Transportation Program (STP) Funds for Project STP-S-C082(29) be approved. 2) That the Chairman be authorized to sign the Agreement on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Hancock, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That in accordance with Section 321G.9 of the Code of Iowa which provides for the Board of Supervisors to evaluate traffic conditions on all county roads, and on this basis to designate those roads on which snowmobiles may be operated, and to further specify the period of time during which snowmobiles may be operated on these designated roadway, and to place signs warning the public of these operations on the designated routes. 2) That based on the above, a total of 85.72 miles of county roads are determined suitable for snowmobile operations and that these roads are specifically designated on the attached map as

"Designated Snowmobile Routes" from October 27, 2003 to April 2, 2004 and that said map be placed on file with the County Auditor, and that signs be erected and displayed accordingly. 3) This resolution shall take effect immediately.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for 700 cases of fine copy paper is hereby awarded to Paper 101 in the amount of \$13,433.00. 2) This resolution shall take effect immediately.

Moved by Hancock, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for six Class One Squad Cars for the Sheriff's Office is hereby awarded to Reynolds Ford in the amount of \$135,956.16. 2) This resolution shall take effect immediately.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for one Class Four Transport Van for the Sheriff's Office is hereby awarded to Reynolds Ford in the amount of \$18,765.76. 2) This resolution shall take effect immediately.

Moved by Hancock, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bids for renovations at the Tremont Jail Annex are accepted and the contract is hereby awarded to Gilbert Leech Company in the amount of \$259,900.00. 2) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, the motion approving routine items as presented by the County Administrator. All Ayes.

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Joel Serrano Sheriff/Jail	Correction Officer	\$33,758 - \$34,632	Step 6	10/25/03

Lisa Keis Secondary Roads	Truck Driver/Laborer	\$28,808 - \$30,098	Step 1	10/28/03
Tracy Klobes Treasurer	Multi-Service Clerk	\$25,210 - \$25,958	Step 5	10/29/03

MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Marc Miller Conservation	Operations Manager	\$48,599 - \$50,299 (3.5%)	101.919%	10/10/03
Dave Donovan FSS	FSS Director	\$79,151 - \$79,943 (1.0%)	114.289%	10/21/03
Lindsay Krbavac Health	Environmental Health Specialist	\$40,049 - \$41,451 (3.5%)	96.991%	10/29/03
Pamela Calvert Health	Resource Assistant	\$25,682 - \$26,452 (3.0%)	97.97%	11/06/03

* First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 2 or better.

BONUS

Employee/Department	Position	Effective Date
Jeffrey Ward Information Technology	Network Systems Administrator	07/19/03
Lynn McCartney Information Technology	Network Systems Administrator	07/30/03
Joan Noon Information Technology	Network Systems Administrators	07/30/03
Tim Duncombe Sheriff	Bailiff	10/11/03
Karen Payne Health	Environmental Health Specialist	10/13/03
Mary Cormier Auditor	Payroll Specialist	10/23/03

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Karla Williams Juvenile Detention	Detention Youth Supervisor P/T	05/19/03	10/10/03	Voluntary resignation
Mary McCleary Secondary Roads	Office Leader	09/21/77	12/31/03	Retirement

REQUEST TO FILL VACANCIES

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Office Leader Secondary Roads	Vacant 12/31/03	12/01/03	Mary McCleary	Approve to fill

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That funding to Medic for FY03 deficit allocation funding in the amount of \$39,498 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The purchase of Citrix Software Maintenance for 320 Metaframe XPe Licenses in the amount of \$16,795.08 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the appointment of Carol Earnhardt, Davenport, Iowa to the Civil Service Commission to complete the remainder of a six (6) year term expiring on July 31, 2005, is hereby approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The Iowa Legislature has established within the Iowa Finance Authority a State Housing Trust Fund. 2) The Iowa Finance Authority has authorized \$1,520,000 for the State Housing Trust Fund, to be combined with the \$480,000 appropriated by the Iowa Legislature for a total local housing trust fund of \$2 million. 3) The Iowa Finance Authority will be accepting applications from local housing trust funds for grant awards from the state housing trust funds. 4) Before any local housing trust

