

Scott County Board of Supervisors

March 10, 2005; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with Sunderbruch, Adamson, Hancock, and Minard present. Ewoldt was absent.

The Board recited the Pledge of Allegiance.

Moved by Hancock, seconded by Adamson, approval of the minutes of the February 24, 2005 Regular Board Meeting. All Ayes.

Moved by Hancock, seconded by Sunderbruch, the motion approving underground permit applications. All Ayes.

Moved by Hancock, seconded by Adamson, that the following resolution be adopted. Roll Call: Ayes – Sunderbruch, Adamson, Hancock, Minard.

BE IT RESOLVED 1) That in accordance with Section 309.93 and Section 309.22 of the Code of Iowa, 2004, the FY 2005/2006 Iowa Department of Transportation Budget and Five Year Construction Program as set forth in detail are hereby adopted and that same be submitted to the Iowa Department of Transportation for their approval. 2) That the Chairman be authorized to sign the budget and program documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Hancock, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for Projects FM82(35), L-105 and L-205 Asphalt Resurfacing go to the low bidder McCarthy Improvement Company for the total cost of \$1,465,638.25. 2) That the Chairman be authorized to sign the contract documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Hancock, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the request from DICE Cycling to use various roads in and around Scott County Park for a cycling race on April 2, 2005 from 10:00 a.m. to 12:00 p.m. be approved. 2) That DICE Cycling Club will work with the Scott County Sheriff's Department to provide the necessary traffic control and safety. 3) This resolution shall take effect immediately.

Moved by Hancock, seconded by Adamson, that the following resolution be adopted. All Ayes.

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BE IT RESOLVED 1) The Scott County Attorney has prepared an agreement for the compromise and abatement of taxes between the Board of Supervisors and the Gateway Development Group for the delinquent property taxes, special assessments, interest and penalties on Scott County Parcel #G0045-29; A/K/A 730-732 Gaines St., 2) Iowa Code Chapter 445.16 states that if the County holds the tax sale certificate of purchase the County may enter into an agreement with the owner of legal title and may abate by resolution the tax, interest, and fees. 3) The Chairman is hereby authorized to sign said agreement on behalf of Scott County. 4) The County Treasurer is hereby directed to strike the delinquent property taxes special assessments, interest and penalties due on the Parcel #G0045-29 from the County system with the condition that the Gateway Development Group comply with said written tax compromise agreement. 5) This resolution shall take effect immediately.

Moved by Hancock, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bids solicited through the Bi-State Purchasing Council for the annual rough paper purchase is approved and the purchase awarded to Clark Products for \$10,500.40 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Adamson, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) In the Attorney's Office, the position of Clerk – Victim Witness (1.0 FTE) shall hereby be upgraded from 141 to 191 Hay points, and the title be changed to Senior Clerk – Victim Witness. 2) In the Attorney's Office, the position of Clerk II (0.63 FTE) shall hereby be increased to (0.75 FTE). 3) In the Facilities and Support Services Department, the position of Custodial Coordinator (1.0 FTE) shall hereby be upgraded from 198 to 238 Hay points. 4) In the Facilities and Support Services Department, the position of Maintenance Specialist (3.0 FTE) shall hereby be increased to (4.0 FTE). 5) In the Facilities and Support Services Department, the position of Preventative Maintenance Worker (1.0 FTE) shall hereby be abolished. 6) In the Health Department, the position of Public Health Nurse (9.0 FTE) shall hereby be increased to (11.0 FTE). 7) In the Information Technology Department, the position of Geographic Information Systems Coordinator (1.0 FTE) shall hereby be created at 556 Hay points. 8) In the Sheriff's Office, the position of Corrections Sergeant (11.0 FTE) shall hereby be increased to (14.0 FTE). 9) In the Sheriff's Office, the position of Correction Officer (55.0 FTE) shall hereby be increased to (56.0 FTE). 10) In the Sheriff's Office, the position of Program Services Coordinator (1.0 FTE) shall hereby be increased to (3.0 FTE). 11) This resolution shall take effect on July 1, 2005.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

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BE IT RESOLVED 1) The Fiscal Year 2005-2006 salary schedule for Elected County Officials as recommended by the Scott County Compensation Board is hereby approved as follows:

<u>POSITION</u>	<u>ANNUAL SALARY (Effective 7/01/05)</u>
Auditor	\$67,600
Attorney	\$97,200
Recorder	\$67,600
Sheriff	\$86,300
Treasurer	\$67,600
Board of Supervisors	\$34,200
Chair, Board of Supervisors	\$37,200

2) The Fiscal Year 2005-2006 salary schedule for Deputy Office Holders is hereby approved as follows:

<u>POSITION</u>	<u>ANNUAL SALARY (Effective 7/01/05)</u>
Deputy Auditor – Elections (75%)	\$50,700
Deputy Auditor – Tax (75%)	\$50,700
First Assistant Attorney (90%)	\$87,480
Deputy First Assistant Attorney (80%)	\$77,760
Deputy First Assistant Attorney (76.75%)	\$74,601
Deputy First Assistant Attorney (73.01%)	\$70,966
Second Deputy Recorder (75%)	\$50,700
Chief Deputy Sheriff (85%)	\$73,355

3) It is understood that employees in those positions referenced in Section 1 herein are salaried employees and are not paid by the hour. However, for payroll purposes, an hourly rate can be determined by dividing the annual salary by 2,080 hours. 4) This resolution shall take effect July 1, 2005.

Moved by Adamson, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The salary ranges for County positions included in the Non-Represented group shall be adjusted on July 1, 2005, by increasing the salary range midpoint by 3.25 percent. (3.25%) 2) The annual base salaries for all regular County employees included in the Non-Represented group shall be increased on July 1, 2005, by 3.25 percent. (3.25%) 3) For the purpose of determining an hourly rate of pay for the Non-Represented group, the annual base salary shall be divided by 2,080 hours. 4) This resolution shall take effect July 1, 2005.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

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BE IT RESOLVED 1) The following schedule of paid holidays for non-represented employees in fiscal year 2005-2006 is hereby approved:

Independence Day	Monday, July 4, 2005
Labor Day	Monday, September 5, 2005
Veteran's Day	Friday, November 11, 2005
Thanksgiving	Thursday, November 11
Day after Thanksgiving	Friday, November 25, 2005
Christmas Eve Day	Friday, December 23, 2005
Christmas Day	Monday, December 26, 2005
New Year's Day	Monday, January 2, 2006
Memorial Day	Monday, May 29, 2006
Two Floating Holidays	

2) This resolution shall take effect July 1, 2005.

Moved by Adamson, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The following salary rate table for z-schedule temporary and part-time staff in fiscal year 2005-2006 is hereby approved:

Seasonal General Laborer	\$9.43/hour
Health Intern & Planning Intern	\$8.53 to \$10.85/hour depending on skills, education and experience
Enforcement Aide	\$8.53 to \$10.85/hour depending on skills, education and experience
Eldridge Garage Caretaker	\$10.07/hour
Seasonal Maintenance Worker (Roads)	\$10.07/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at \$20.32/hour
Health Services Professional	
Immunization Clinic/Jail Health	
LPN	\$16.11/hour
RN/EMT-P	\$19.01/hour
Election Officials	\$6.72/hour
Election Chairpersons	\$7.14/hour
Election Clerk	\$11.76/hour
Outreach/Interpreter	\$13.65/hour

CONSERVATION:*

Glynn's Creek:

Seasonal part-time Golf Managers	
Food Service	\$7.75 - \$10.00/hour
Pro Shop	\$8.75 - \$11.00/hour
Starter Shack	\$6.00 - \$7.50/hour
Seasonal Golf Pro Shop Personnel	\$5.50 - \$7.50/hour
Golf Course Rangers, Starters, Cart Persons	\$5.50 - \$6.50/hour
Concession Stand Workers	\$5.50 - \$6.50/hour
Groundskeepers	\$6.00 - \$9.25/hour

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Scott County & West Lake Parks:

Beach Manager	\$10.25 - \$13.50/hour (season)
	\$8.00 - \$10.00 (open/close)
Pool Manager	\$10.25 - \$11.25/hour (season)
	\$8.00 - \$9.00 (open/close)
Assistant Beach/Pool Managers	\$8.00 - \$9.00/hour
Water Safety Instructors	\$6.50 - \$7.75/hour
Pool/Beach Lifeguards	\$6.00 - \$7.25/hour
Pool/Beach/Boathouse – Concession Workers	\$5.50 - \$6.50/hour
Park Attendant	\$6.00 - \$9.50/hour
Maintenance	\$6.00 - \$9.00/hour
Park Patrol (non-certified)	\$9.00 - \$11.00/hour
(certified)	\$11.00 - \$13.00/hour

Pioneer Village:

Day Camp Counselors	\$5.50 - \$7.25/hour
Apothecary Shop Concession Workers	\$5.50 - \$7.25/hour
Maintenance	\$6.00 - \$8.00/hour

Wapsi Center:

Assistant Naturalist	\$9.00 - \$10.75/hour
Program Assistant	\$5.50/hour
Maintenance	\$6.00 - \$8.00/hour

*set by Scott County Conservation Board

2) This resolution shall take effect July 1, 2005.

Moved by Adamson, seconded by Hancock, the motion approving personnel actions as presented by the County Administrator. All Ayes.

NEW HIRES

Employee/Department	Position	Salary	Effective Date	Remarks
Shawna Robbins Sheriff	Public Safety Dispatcher	\$30,933	02/23/05	Replaces Steve Cook
Ludmilla Benda Health	Public Health Nurse P/T	\$18.41/hr	03/01/05	Z schedule
Sherry Holzhauser Health	Public Health Nurse P/T	\$18.41/hr	03/01/05	Z Schedule

TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Robert Aye Sheriff	Sergeant	\$48,027 - \$51,085	02/25/05	Replaces Mark Benson
Justin Hay Sheriff/Jail	Correction Officer	\$27,394 - \$30,659	03/17/05	Promoted from trainee status

LEAVES OF ABSENCE/OTHER

Employee/Department	Position	Effective Date	Remarks
None			

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
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Carolyn Furrow Recorder	Clerk II	\$24,502 - \$25,438	Step 4	03/17/05
Angela Laake Sheriff/Jail	Correction Officer	\$32,094 - \$35,256	Step 5	03/18/05
Richard Bauer Auditor	Elections Supervisor	\$37,544 - \$38,667	Step 7	03/20/05
Junice Johnson Recorder	Clerk II	\$23,650 - \$24,502	Step 3	03/22/05

MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Kathy Andresen Health	Public Health Nurse	\$42,237 - \$43,715 (3.5%)	96.991%	03/01/05
Julia Floyd Health	Environmental Health Specialist	\$37,598 - \$39,478 (5.0%)*	89.25%	03/07/05
Dawn Burnett Health	Medical Assistant	\$29,561 - \$31,039 (5.0%)*	93.714%	03/08/05
Driesst McAdams Health	Public Health Nurse	\$38,310 - \$40,226 (5.0%)*	89.25%	03/20/05

* First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

BONUS

Employee/Department	Position	Effective Date
Trent Singleton Sheriff/Jail	Correction Officer	01/03/05
Larry Mattusch Secondary Roads	County Engineer	03/01/05
Joan Russell County Attorney	Office Administrator	03/10/05

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
None				

REQUEST TO FILL VACANCIES

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Seasonal General Laborer FSS	Vacant	05/01/05	Chris Hagedorn	Approve to fill
Case Aide Supervisor Community Services	Vacant 3/14/05	ASAP	Lori Elam	Approve to fill

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TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
Cheryl Miller County Attorney	Clerk II	Intermediate Algebra St. Ambrose	3/05 – 5/05

Moved by Hancock, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the following changes to the General Assistance Guidelines are approved:

TYPES OF ASSISTANCE, Burial, D, 2,: Expenses allowed shall be as follows:
For burials the following may be allowable:

1. Up to \$2,249.00 for funeral services expenses will be allowed for persons over one year of age. Up to \$1,500 for funeral services expenses will be allowed for a baby (up to one year of age). Services include embalming, body preparation, transfer of deceased to funeral home, hearse, flower car and professional service fees. Payment shall be no greater than the itemized cost.

For cremation the following may be allowable:

1. Up to \$1,500 will be allowed for cremation expenses. Services include transfer of deceased to the funeral home, professional service fees, cremator charges, cremation container and cremation permit. Payment shall be no greater than the itemized cost.
 2. In all cases, the appropriate cremation benefit identified above represents payment in full for services provided and may not be supplemented by funeral directors.
- 2) This resolution shall take effect May 1, 2005.

Moved by Hancock, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the following changes to the State Papers Guidelines are approved:

Unnumbered new paragraph: The State Papers Program is limited in the number of quota papers available to Scott County in any one year. Scott County provides assistance with hospitalization and other medical charges at the University Hospitals only through the State Papers Program. At any time that the available number of quota papers has been encumbered through applications, this program will be suspended until such time as additional papers are available.

3.,A., The bill for which assistance is requested must exceed \$2,500.

2) This resolution shall take effect March 15, 2005.

Moved by Hancock, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

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BE IT RESOLVED 1) That the County Application for Substance Abuse Funding for State Reimbursement for the period July 1, 2005 – June 30, 2006, are approved. The application is to be submitted to the Iowa Department of Public Health requesting \$10,000 in state funds to match local substance abuse prevention funding. 2) That the Chairman is authorized to sign the application and the contract award. 3) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Hancock, the motion to open a public hearing relative to discussion of funded activities associated with Family Resources Scott Community Development Block Grant Facilities and Services Grant Project.

Marianne Doonan of Bi-State Regional Commission gave a report on the progress of said project.

Moved by Sunderbruch, seconded by Hancock, to close the public hearing.

Moved by Sunderbruch, seconded by Hancock, the motion to approve filing of second quarter financial reports from various county offices. All Ayes.

Moved by Sunderbruch, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the contract with Kucera International Incorporated for aerial photos and digital orthophotos at a cost of \$116,868.43, and the contract with Dan Corbin Inc. for monumentation services at a cost of \$36,636.00 are hereby approved. 2) That the Chairman is hereby authorized to sign said contracts. 3) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Board hereby approves application for a grant in the amount of \$216,100 from the Edward Byrne Memorial State and Local Law Enforcement Assistance Formula grant program, administered by the Governor's Office of Drug Control Policy. 2) That, if accepted, the Board approves receipt of such funding. 3) That the Chair is approved to sign such application. 4) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The FY06 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$64,613,311 (which includes the Golf Course Enterprise Fund in the amount of \$1,081,112, a non-budgeted fund for State certification purposes). 2) The total amount of service area:

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<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$20,289,443
Physical Health & Social Services	5,752,400
Mental Health, MR & DD	13,535,864
County Environment & Education	3,721,731
Roads & Transportation	4,129,000
Government Services to Residents	1,892,398
Administration (interprogram)	<u>7,343,224</u>
Subtotal Operating Budget	\$46,664,06
Debt Service	1,382,609
Capital Projects	<u>5,485,530</u>
Subtotal County Budget	\$63,532,199
Golf Course Operations	<u>1,081,112</u>
TOTAL	\$64,613,311

3) The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law. 4) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Adamson, the resolution approving warrants numbered 178835 through 179167 as submitted and prepared for payment by the County Auditor in the total amount of \$1,463,761.82 and the purchase card transactions in the total amount of \$34,900.46. Roll Call: Ayes - Sunderbruch, Adamson, Hancock, Minard.

Supervisors Hancock stated his regrets on the closing of Valley Shelter and said they have been an outstanding organization over the years.

Moved by Sunderbruch, seconded by Hancock, the Board adjourn until 8:00 a..m., Tuesday, March 22, 2005, subject to prior call by the Chairman. All Ayes.

Larry Minard, Chairman of the Board
Scott County Board of Supervisors

ATTEST: Karen L. Fitzsimmons
Scott County Auditor

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