

Scott County Board of Supervisors  
February 20, 2018 8:00 a.m.

The Board of Supervisors met as a committee of the whole and pursuant to adjournment with Holst, Earnhardt, Knobbe, Beck and Kinzer present.

Tammy Speidel, Director of Facility and Support Services, discussed the six bids received for the Tremont Project. She said the project will include remodeling space in the south bays in the old jail annex for election equipment, upgrading lighting in the bays and the adjoining warehouse space to LED, with the potential for rebates, replacing the HVAC unit that services the bay areas, incorporates the new HVAC unit into the County's enterprise wide software, and demos out existing walls in the old Sheriff Patrol space to prepare it for future use. She said the low bid was from Tricon General Construction.

Sam Samara, Network Infrastructure Supervisor, discussed the plans to establish a fiber and copper pathway between SECC and the Tremont facility, instead of sharing a connection with the City of Davenport.

Mary Thee, Human Resources Director, discussed the hiring of Megan Kline for the position of Data Clerk/Receptionist in the County Attorney's Office at the entry level rate.

David Farmer, Budget and Administrative Services Director, discussed the 2<sup>nd</sup> Quarter FY18 Budgeting for Outcomes report. He highlighted that through the first quarter, the fund balance is at 37.4%. He said that the county experienced a 0.6% increase in property tax receipts compared to previous years. He reported that October saw an extraordinary increase in the number of residents in the Juvenile Detention Center. Despite that increase the Center kept daily costs for clients at less than the projected \$240 per day to an actual \$216 per day. The Juvenile Detention Center diffused client crisis situations without the use of physical force 72% of the time which missed the goal of 80% of the time. Finally he reported that 73% of juveniles who were referred for In Home Detention completed the program successfully. This number missed the projected rate of 80% of clients successfully completing the program.

Farmer discussed the Scott County FY18 Actual Revenues and Expenditures compared with budgeted amounts for the 2nd quarter that ended December 31, 2017. Expenditures were 47.6% compared to the budgeted amounts for the operating budget (46.7% in FY17). Revenues for the period are 53.0% when compared to budget projections (52.2% for FY17).

The Board recognized Craig Hufford from the Treasurer's Office for his years of service to Scott County.

Farmer also discussed the grant funding during the 2<sup>nd</sup> Quarter FY18. He said that the Justice Assistance Grant, 2016-DJ-BX-0587 money is placed on hold by the State of Iowa pending national litigation and has not been funded for four and a half

months so far. He was not sure when grant funds would be released. He reminded the Board that current policy regarding grant funded positions is that when the funds run out the position is eliminated

Supervisor Holst asked how many months the Board feels comfortable with funding a grant position with local tax dollars. She suggested a deadline of June 1<sup>st</sup> to decide about eliminating the position.

Chairman Knobbe asked about the county's experience in similar situations and would the funding be retroactive. Thee told the Board about two similar situations that occurred in the Health Department, with one situation resulting in a layoff. Farmer said there is conflicting information about retroactive funding. His best guess is that the funding will be not retroactive due to federal rules.

Supervisor Earnhardt asked how the grant funding delay would affect Bettendorf. Farmer replied that the grant was a joint effort of different jurisdictions, and that Bettendorf would have to make its own decision about continued local funding.

Thee reported that pursuant to union contract the current occupant of the position would not be laid off; instead, the most recent hire would be laid off. Supervisor Beck said he supported a June 1<sup>st</sup> deadline, as did other Supervisors.

Farmer also discussed the filing of FY18 Second Quarter Reports from Various County Offices, and highlighted that the Auditor's Office revenue reflects the amount of election reimbursements received in the second quarter, and that total costs would be available after billings to be approved by the Board in the future. He also addressed the Board about the upcoming 2018 Budget Amendment.

Thee discussed the recommendations for salaries of elected officials from the Compensation Board that met in December.

Supervisor Kinzer asked the other Board members to join him and not take the 2.25% increase. Supervisor Holst expressed support for this position. Supervisor Beck said that no Compensation Board member expressed that the Supervisors were paid too much. He said he did not want to go against the Compensation Board's professional opinion. Supervisor Earnhardt said the pay issue is about the future of the Board of Supervisors and that future supervisors deserve to be paid fairly.

Auditor Moritz commented that this was the first year she contacted the Compensation Board and that in her ten years in office, no Compensation Board member has come to visit and see what the Auditor's Office does.

Supervisor Kinzer said it was his opinion to freeze his salary and was not being critical of the Compensation Board members' professionalism and he appreciates the work they do.

Thee discussed the recommendations to give the Non-represented group an increase of 2.25%, the Seasonal Health Worker, Planning Intern, Enforcement Aide and Seasonal Maintenance Worker (Roads) in the Z schedule of the pay plan an increase of 2.25% and the hourly rate for the part-time LPN and RN/EMT-P for the Immunization Clinic and Jail Health and Maternal Health Nurse in the Z schedule of the pay plan an increase of 2.25%.

Auditor Moritz discussed her request to increase the pay rates for poll workers. She said the rates have not been raised since 2012. She believes the fair pay rate would be \$12 per hour for chairs and \$10 per hour for workers. She thanked Supervisor Earnhardt who brought up the discussion last year. Board members agreed to look at the rates more often.

Thee discussed the memo about the organizational change requests reviewed by the Hay Committee. She said the Hay Committee recommended the Maintenance Coordinator position increase to 332 Hay Points, the Benefits Coordinator position increase to 220 Hay Points, the Senior Clerk position in the Sheriff's Office increase to 209 Hay Points and the Office Administrator position in the Sheriff's Office increase to 417 Hay Points. The Committee also recommended that the table of organization for the Community Services Department be increased by 0.5 FTE Clerk II (total 1.0 FTE) to reflect the need for additional clerical services in the mental health program, and that the table of organization for the Juvenile Detention Center be modified to reflect the addition of the equivalency of 0.5 FTE for part-time Detention Youth Counselors for a total of 13.9 FTE Total, to reflect the need for additional program services.

She told the Board that the Recorder's Office requested an additional 0.5 FTE. Thee said that she and the budget director met with the Recorder and management staff to discuss the workload and staffing needs. This past year the Recorder's Office fell behind on real estate filings, hired a former employee to assist and were able to get caught up in less than 80 hours. All agreed that an overtime budget should be provided in the Recorder's budget rather than hiring an additional 0.5 FTE. The workload and cross training will continue to be monitored in the future.

Recorder Vargas told the Board she hopes this plan will work and she would keep the Board informed.

Mary Thee also suggested that the table of organization for the Administration Department be decreased by 0.5 FTE Fleet Manager and the table of organization for Secondary Roads be increased by 0.5 FTE Fleet Manager (total 1.0 FTE) to reflect that the position solely being under the supervision of the Secondary Roads Department.

Mahesh Sharma, Administrator, told the Board several board and commission appointments are on the agenda.

Moved by Beck, seconded by Kinzer at 9:30 a.m. a motion to adjourn. All Ayes.

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Tony Knobbe, Chair of the Board  
Scott County Board of Supervisors

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ATTEST: Roxanna Moritz  
Scott County Auditor