

Scott County Board of Supervisors
April 17, 2018 8:00 a.m.

The Board of Supervisors met as a committee of the whole and pursuant to adjournment with Kinzer, Holst, Earnhardt, Knobbe and Beck present.

Jon Burgstrum, County Engineer, discussed the following three hot mix asphalt surfacing projects: Project L-413--73-82 is on 52nd Avenue from Y4E north to the Wapsi River Environmental Education Center, Project L-518--73-82 is on 102nd Avenue from Y4E to 285th Street and on 285th Street from 102nd Avenue east ~0.2 miles and Project L-618--73-82 is on 55th Avenue, 298th Street and 57th Avenue from F31 north ~0.68.

Angela Kersten, Assistant County Engineer, said the County received five bids for the project and the recommended low bid from General Asphalt Construction Company was under budget. The County has worked with this company before with good results.

Supervisor Holst asked if 102nd Avenue is a Farm-to-Market Road.

Burgstrum said no, it is a local road, as are the other two roads under consideration.

Holst also asked about the traffic count on 102nd Avenue.

Kersten said in 2014 the count was 170 vehicles per day.

Holst asked for a breakdown in costs by project.

Kersten said Project L-413--73-82 is on 52nd Avenue from Y4E north to the Wapsi River Environmental Education Center cost \$382,419.76, Project L-518--73-82 is on 102nd Avenue from Y4E to 285th Street and on 285th Street from 102nd Avenue east ~0.2 miles cost \$312,515.76 and Project L-618--73-82 is on 55th Avenue, 298th Street and 57th Avenue from F31 north ~0.68 cost \$109,293.10.

Supervisor Beck asked about the sequence of construction of the projects.

Kersten said after the Board meeting Thursday, she will talk to the company on Friday to get a better idea of start times.

Holst asked how much surface would be put on roads.

Kersten said they would put 3 inches total on the 102nd Avenue project, 3 inches on the County portion and 1 ½ total inches on the Parks portion of the 52nd Avenue project and a single 2 inch lift on the 55th Avenue and 298th Street project.

Jon Burgstrum, County Engineer, discussed the proposals for crack filling. He said the asphalt line item of the budget has some money left. He talked about the two kinds of projects.

He said Illowa Investment, costing \$53,197.20, would work on four roadways by routing and filling, and Barga Incorporated, costing \$13,857.40, would level and fill wider cracks.

Beck asked how it was bid and if they were separated.

Burgstrum said the companies examine the roads, and they bid by total linear foot. He said they are an estimate but usually are accurate. He said both companies bid on both projects.

Angela Kersten, Assistant County Engineer, discussed replacing the Scott County's survey grade GPS receiver. The existing Trimble unit was purchased in March 2010 at a cost of \$26,150 and it stopped working this February. The vendor diagnosed that the mainboard was damaged beyond economical repair. She also said the unit's software is no longer supported. She said IT received quotes and the recommended unit, Leica GS18T, has a unique tilt capability which provides users with the ability to focus on their surroundings and safety, while capturing points more efficiently, quickly and safely.

Supervisor Kinzer asked about the trade-in value of \$8,500 for an 8 year unit.

Ray Weiser, GIS Coordinator, said the 8 year life span is typical and the trade-in value is basically a discount.

Supervisor Beck Leica seemed to be the leading edge technology. He also stated that safety should be of utmost importance. He also asked if any of the other vendors offered a trade-in.

Weiser said Trimble, current vendor, offered a 10% discount.

Kersten also said the engineering technicians uses this equipment for 85% of the surveying they do.

Supervisor Holst asked if the tilt feature was put in the bid.

Kersten said no, that none of the other bidders offer this feature.

Holst asked what section of the budget this purchase would come out of.

Burgstrum said it would come from the engineering equipment section of the Secondary Roads budget.

Holst asked what is typically purchased with this line item and if the entire budget amount is spent every year.

Bergstrom and Weiser answered that various items are purchased out of this line item, including hand held GPS units, a video card, plotter supplies and other items.

Sometimes the entire line item is not spent, especially depending on equipment replacement cycles.

Holst asked which County departments use hand held units.

Weiser said that the Conservation, Secondary Roads and Health Departments use the hand held GPS units. These units are mapping grade as survey grade is not needed for the work of these departments.

Kinzer commented that maintaining the safety of workers in the roadways is very important.

Tim Huey, Planning and Development Director, discussed the adoption of the Future Land Use Map (FLUM) and said there were no additional public comments since the public hearing.

Holst asked if the to-be-annexed by an adjacent city areas of the map are documented in a policy.

Huey said no. He said it has been a Planning Department practice since 1998 when the first FLUM was adopted to draw a distinction from areas specifically recommended for down zoning and areas for possible future annexation due to actual development proposals.

Holst states that she does not think the proposal to change Objective 5 actually changes anything that the new language is confusing and that the current statement works quite well.

Huey said the Planning and Zoning Commission also considered a wholesale revamp of the zoning map and remove all of the to-be-annexed areas and change them to A-P. Huey said the Commission decided not to go with this option. Huey also said the Planning and Zoning Commission recommended the new Objective 5 statement.

Kinzer asked when the lines of to-be-annexed areas stop expanding.

Huey said that annexation is controlled by Iowa law and has to be approved by the City Development Board. The changes to Objective 5 state the current objective in a different way.

Huey discussed the ordinance to rezone 117 acres, more or less, from Residential Single-Family (R-1) to Agricultural-General (A-G) located in parts of the NE $\frac{1}{4}$, SE $\frac{1}{4}$, and SW $\frac{1}{4}$ of Section 19 and Parts of the NW $\frac{1}{4}$ of Section 30, Township Butler Township, adjacent to the west side of Scott County Park and east of Scott Park Road owned by the Scott County Conservation Board. He said that only one person questioned the timing of the rezoning and why it had not occurred earlier.

Huey discussed the rezoning of 98 acres, more or less, from Agricultural-General (A-G) to Residential Single-Family (R-1) located in Part of the South Part of the SW¼ lying west of U.S. Highway 67 in Section 14, and Part of the South Part of the SE¼ lying east of 277th Avenue in Section 15, LeClaire Township, adjacent to the west side of Great River Road and the east side of 277th Avenue, formerly Olathea Golf Course. He said there is no specific plans to develop this land. Huey said the Supervisors are able to have the public hearing Thursday night and the first reading of the Ordinance on the same night to shorten up the time frame for approval. One person spoke at the Commission public hearing to support the rezoning.

Beck asked if this area is rezoned to R-1, could the subdivision be annexed into the town of Princeton.

Huey said no that it was too far away and not adjacent to Princeton, but is in the Princeton planning area for subdivision development.

Huey also discussed the final plat of Jones & Sons Subdivision located on the west side of the north end of 113th Avenue and formerly a part of Lake Canyada Mobile Home Park in Part of Lots 13, 14, and 15 in B.J. Mahoney's Second Subdivision and Part of the SW¼ of Section 36 in Blue Grass Township. Huey said this request is to reconfigure the previously platted lots for two detached single family dwellings and that these were the mangers' residences and the current owners of the former mobile home park want to be able to deed these houses separately and be reconfigured from the larger park property. The mobile homes on the park property are in the process of being demolished and removed and the owners don't have immediate plans to develop the park property. The Commission recommends approval.

Tammy Speidel, Facility and Support Services Director, discussed the proposal to provide custodial services to the Waste Commission by presenting two resolutions. The first would be an organizational change to FS&S department and the second would be accepting the contract between Scott County and the Waste Commission. The organizational changes would be hiring a .45FTE position (19.5 hours/week) for the Landfill location and a .72FTE position (29 hours/week) for the Recycling & Demanufacturing location. Any additional equipment would be charged back to the Commission.

Kathy Morris, Waste Commission of Scott County Director, said that the Waste Commission experienced a high turnover rate for custodial services with numerous alarm calls, and that the Commission has had three contracts for this service within the past seven years. She also said the current work performed is not meeting the same quality as Scott County facilities.

Beck said the new equipment generates a lot more dust and increases the need to keep things clean.

Holst said she has the same opinion as when the Board discussed this and saying the County is not a staffing service and that the private sector lost a cleaning contract to the County. Holst said she cannot support this.

Beck said that the Waste Commission was a significant authorized agency for Scott County and helping with this situation would also help the County.

Earnhardt said this contract would make it more cost effective to people who use Waste Commission facilities and services.

Knobbe asked how the County came up with the position amounts and what level of supervision will be required from Scott County.

Speidel said FS&S staff extensively toured the Commission facilities and looked at the conditions and compared with the County's current staff. She said FS&S already clean remotely to other buildings and the supervisor would check on Commission facilities once a week. The hired staff would train at the County Building first and would have more supervision at the beginning.

Earnhardt asked who checked on alarms and if there were fines.

Morris said false alarm calls have been due to ongoing staff turnover and that the alarms problem occurred with all three past vendors. There were no fines.

Kinzer asked how many commercial cleaning companies are in the area.

Morris said they have went through three companies and last time they received four bids.

Kinzer asked if the Commission had discussed the alarm and quality of work with the prior contractors.

Morris responded that she had numerous contacts with management of the contractors and there was insufficient response from all three contractors to solve these issues.

Mary Thee, Human Resources Director, reviewed staff appointments.

Ray Weiser, GIS Coordinator, reviewed renewal of the annual ESRI software license maintenance agreement. He said this license includes a higher level functionality. He said there is cost share with the Sheriff's Office and Scott Emergency Communications Center.

Holst asked if this software was originally purchased by a grant.

Weiser said it was paid for originally with GIS bonds the first few years.

Kinzer asked if there was a multiyear option.

Weiser said the renewal is only offered annually and not multiyear.

David Farmer, explained the Slough Bill exemption requests for city properties in Buffalo, Bettendorf, Davenport and Princeton.

Lori Elam, Community Services Director, reviewed the tax suspension requests.

Lori Elam, Eastern Iowa MH/DS Region CEO, updated the Board on the MH Region and the proposed year three of the Crisis Management System. Elam highlighted the current and new services of 24/7 crisis line, 24/7 telehealth, mobile crisis in Cedar County, care coordinators in every hospital emergency departments, care coordinators in every community, co-occurring assessment and treatment options, behavioral health services in county jails and the Region will be starting prescriber bridge appointments in May. Elam highlighted information from a booklet she handed out that Robert Young Center put together as a tool for County Supervisors. The supervisors asked numerous specific questions about the report and the mental health region.

Knobbe recognized Kinzer for a requested discussion on Board meeting times and audio recordings.

Supervisor Kinzer said last week he brought up with administration changing the times for Committee of the Whole (COW) and regular Board meetings, and putting audio of the meetings on the Scott County website. He said he supported moving the COW meetings to the evening to increase the convenience of the public to attend meetings. Also, he said that he supported holding regular Board meetings consistent with the COW meetings. He supports uploading audio files from Board meetings to the website for the public to listen. He cited that many small communities already tape meetings. He said this was part of the Supervisors' strategic plan and would like moving meeting times to begin July 1st and start the audio uploads change immediately.

Holst said she agrees with moving the meeting times to the evenings and to start upload of recordings to the website immediately. She said there is a need now to have a policy in place.

Knobbe asked what the current retention policy is for the recordings.

Thee said there is no policy in the state law except for closed session meetings and that the Board could put their own policy in place regarding retention.

Beck said he is open to discussion about moving the meeting times but wants to wait until next year because possibly three supervisors are not moving forward after this year. He thought that this change was brought up during strategic planning but was not a top priority. In regards to the recordings, he said he doesn't want misrepresentation if

the recordings are unclear and therefore wants to get a professional system in place before releasing recordings on the website.

Earnhardt said she recalled cases of the Board sending members of the public who attended the COW meetings with issues to County Departments and wants to keep meeting times the same so the Supervisors can attend other meetings for Boards and Commissions they serve on. She also wants to start in July with professional indexed recordings.

Knobbe said he looked at five urban counties and five counties in the mental health region. He said their COW meetings all start at either 8 or 8:30 or 9 a.m. and that most of their Board meetings are in the morning. He also said it is important to be accessible to the public. He said that most people needing to address the Board reside in rural areas. He said inclement weather could make it a hazard for the public to have a later meeting. He said that cities respond to different issues than counties and have different agenda items. He said he has not heard any concerns or questions from the public on these issues. He said he looks forward to professional indexed recordings.

Kinzer said he disagreed with much of Knobbe's comments. He said that inclement weather can occur at any time and create traffic hazards. He said that the meeting times of other counties are relevant to those counties not Scott County. He said that he saw no down side to changing the meeting times. He said that he heard from citizens who thought that the meeting times were inconvenient to the public.

Earnhardt said she had never received any complaints or comments about meeting times in seven years and four months of service on the Board. She said there would be costs to the county for overtime and possible other costs.

Holst said that the opportunity to listen to the meetings was important even if there were some moments of poor quality.

Earnhardt said that all votes would have to be by roll call to identify how each supervisor votes. She cited Polk County as requiring roll call votes for clarity on votes.

The Supervisors decided to have two motions added to the Board meeting on Thursday. One is to post the current audio recordings of regular Board Meetings and Committee of the Whole Meetings on the Auditor and Board of Supervisors webpages. The second is to move meeting times for Committee of the Whole and Board Meetings to 7:00 p.m.

Moved by Earnhardt, seconded by Kinzer at 11:08 a.m. a motion to adjourn. All Ayes.

Tony Knobbe, Chair of the Board
Scott County Board of Supervisors

ATTEST: Roxanna Moritz
Scott County Auditor