

Scott County Board of Supervisors
November 27, 2018 8:00 a.m.

The Board of Supervisors met as a committee of the whole and pursuant to adjournment with Holst, Earnhardt, Knobbe, Beck and Kinzer present.

Tammy Speidel, Facility and Support Services (FSS) Director, reviewed the asbestos abatement and a carpet replacement project for the third floor of the Courthouse. She said FSS worked with Court Administration to iron out a time frame to accommodate court hearings and trials. She said that a quarter of the floor will be vacated at a time. She said FSS went out to bid for both the abatement and carpet replacement, with low bids from IITI on the abatement at \$15,840 and from Paragon for the carpet at \$26,750. She said the bids are quite a bit lower than originally budgeted, and that budget numbers were based on past projects on other floors. She said that FSS would look at replacing the ceiling tiles in some of the courtrooms, refreshing some of the wood paneling and adding some signage that matches the rest of the buildings.

Supervisor Beck said that he attended a talk with Iowa Supreme Court Justice Tom Waterman, who made glowing remarks at how well Scott County has kept up the courtrooms and how the County has invested money to make them functional and looking nice as well. He said Waterman stressed to the audience that this is not the case across Iowa.

Speidel said this will be a refresh not renovation, and so at some point Scott County will have to address the space needs.

Supervisor Knobbe asked why \$175,000 was budgeted.

Speidel said FSS actually based the number on what happened when FSS did similar projects on the first and second floors. She said work on the other floors was more difficult, contractors were not able to do as much at one time and that when multiple containments have to be built the price goes up.

Supervisor Kinzer asked if the touchup and repairs fall under the threshold amount.

Speidel said yes and that they do not know what will be damaged as contractors pull baseboards free and they will likely repaint the radiator covers while they have everything out of there.

Kinzer said the parking lot looked wonderful and that FSS did a great job of moving a lot of snow.

Speidel said there was a lot of snow and she will pass along to the facilities team. She said they do an excellent job and they are really concerned about people's safety.

Mahesh Sharma announced that the Health Department received official accreditation.

Ed Rivers, Director of the Health Department, said accreditation had been worked on for several years and thanked Board members for their support. He said accreditation is for five years, that the Department has to submit an annual report, and that Scott County is only the third county in Iowa to become accredited.

Mary Thee reviewed the hiring of Vicki Doner for the position of Correctional Health Coordinator in the Health Department at the rate of \$73,424/year, midpoint.

Jeremy Kaiser, Juvenile Detention Director, addressed the Board regarding the dramatic increase in juvenile detention center population. He said juvenile crime has been in the media and the top of many conversations for a long time. He said the Center is licensed for 18 beds by the Department of Human Services and two of those beds are multipurpose rooms, used as isolation rooms, intake rooms and phone call rooms. He said he started here in 2009 and that for the first eight years he worked here, the Center averaged between 10 and 12 residents per day, which included detainees from outside counties. He said while the Center often received intakes from Muscatine, Clinton and Jackson Counties, intakes came from all over Iowa, even some overflow from Illinois, and the Center also accepted adult waivers from the Scott County Jail.

He said in FY16 and FY17 the Center averaged 11.8 and 11.3 placements per day, respectively. He said the largest increase occurred in FY18 when placements increased to 18.3 residents per day. He said placements are even higher in FY19, with the first four months of FY19 averaging 23 placements per day. He expressed hope that placements will level off or plateau at some point, but at this point they have not. He said the Center often gets four or five residents at one time, making forecasting difficult.

He said auto theft is the biggest item driving the increase. He cited numbers from July 2015 versus October 2018. In July 2015 the Center had 17 total admissions; three of the admissions were for car theft or for operating a motor vehicle without the owner's consent, constituting about 18 percent of total admissions. He said in October 2018 the Center had 43 admissions with 28 of those for car theft or operating a motor vehicle without the owner's consent, about two thirds of admissions. He said the increase in juvenile crime is causing a court backlog and increasing the duration of placements at the Center. He said cuts to the state training school, which is placement of last option for juveniles in Iowa, and cuts to group foster care have reduced placement options.

Earnhardt asked about group foster care.

Kaiser said group foster care is residential treatment, with the Annie Wittenmyer Youth Center in Davenport being the closest facility.

He said when placement outside of Scott County is necessary the Center tries to send juveniles to the detention center closest to their homes to try to keep families involved. He said the closest center is the Mary Davis Detention Home in Galesburg, Illinois. He said the next option is South Iowa Detention Center in Montrose, Iowa. He said other

options include the Linn County Juvenile Detention Center and the Central Iowa Juvenile Detention Center. He said placement costs range from \$125 to \$200 per day.

Knobbe asked about the juvenile transfer process.

Kaiser said the Center tries to stay around 14 residents per day to allow capacity for new placements. He said because transfer officers work during the day the center will transfer residents during the day to create extra bed space and avoid emergency transports.

He said in FY18 the Center spent a total of \$178,760 in detainment charges in other facilities. He said in the first four months of FY19 the Center already spent more than this amount. He said the Center is losing revenue from other counties because Scott County used to take in Muscatine and Clinton County placements to the tune of about \$70,000 a year. He said those counties are using different detention centers. He said there is no capacity for housing juveniles who have been waived to adult court.

He listed some possible solutions, including a study to decide if the County needs to increase bed space, creating a juvenile assessment center, and setting up a restorative justice program for auto theft accountability.

Beck asked for more details about juvenile assessment centers.

Kaiser said that there are two components to assessment centers. One component focuses on law enforcement and deciding on detention or release of a juvenile accused of committing a crime. The other component is community assessment at which members of the community, such as teachers, can refer juveniles based acting out behaviors without criminal activity. The assessment would decide on a child's need for services such as counseling or substance abuse treatment.

David Farmer reviewed upgrading to a new Tyler Technologies (Tyler) reporting module, recommending that the County license the new CAFR Reporting module. He said this upgrade was necessary as Tyler will no longer update the old module. He said that Tyler proposed the following costs for the implementation: a license normally costing \$13,750, discounted to \$6,875; professional implementation services costing \$6,375 and taking five days; recurring fees for maintenance costing \$2,475 per year and estimated travel expenses costing \$2,000 which includes airfare, car rental, hotel accommodation, and per diem. He said the contract total is \$15,725, before travel expenses and that the project will be implemented in the March to June 2019 timeframe to allow for implementation in the June 30, 2019 financial statements.

Holst asked about other vendor pricing.

Farmer said there is no other vendor pricing because Scott County is committed to New World ERP from Tyler. He said Scott County would have to change the total platform at a cost of \$1 million.

Farmer reviewed first quarter data for both the Budgeting for Outcomes report as well as quarterly financial data. He said the County's fund balance is at 37 percent because the County receives property tax payments in September at the end of the quarter. He said the Administration/Strategic Plan measured at 44 percent of projects completed. He said the Conservation/Golf Operations has maintained a gross profit level of 64 percent on concessions including food and alcohol. He said the Health Department projects that 99 percent of temporary vendors will have their license to operate in place prior to the event, and hopes that some new changes in the state that go in effect in January will help identify events which helps the temporary vendors.

Beck asked about the Human Resources measurement for turnover rate not related to retirements and if one area, such as the jail, has a higher than three percent turnover.

Thee said the jail has a greater than three percent turnover rate.

Farmer reviewed the juvenile detention measurement numbers.

Earnhardt asked about DHS and not implementing any cost saving measures in the first quarter.

Farmer said DHS budget is tight and that he consults with DHS about printing situations or other supplies, and that DHS made changes last year regarding cell phones and telephone costs.

Farmer said the Treasurer's Office have seen an increase in the interest rate earnings and that the Treasurer has changed some daily cash investments in order to maximize their interest rates for cash on hand and be at least 10 basis points above the federal funds rate but still be compliant with state code.

Holst asked about the Secondary Roads Asset Management measurement per unit cost and asked if that would be for heavy equipment.

Farmer answered yes.

Beck asked if that was a cost per unit per year.

Farmer said he believes the number is derived from total service costs divided by the number of units serviced.

Farmer reviewed the SECC radio project saying it will take two to three years for project completion.

Beck asked about when bonding for the project would be let.

Farmer said that he does not anticipate asking for an amendment to the FY19 budget. He said he is reviewing potentially using reserve funds for upfront payments and then

later using bonds to repay the reserve fund. He said that up to 30 percent of costs will be due after the contract is approved, and that the timing of approval will help inform that decision.

Holst expressed that newer equipment can be purchased from any vendor although Raycom may ask for automatic renewal of service agreements.

Farmer also reviewed the summary of FY19 Actual Revenues and Expenditures for the period ending September 30, 2018. He said expenditures were 23.1 percent when compared to the operating budget, net of debt service, capital projects, and golf course operations (versus 22.0 percent in FY18), and that total budget expenditure, including non-operating costs, was 20.5 percent (versus 20.7 percent in FY18). He also said that total revenues for the period are 38.6 percent received when compared to budgeted amounts (versus 38.0 percent for FY18).

Farmer also gave a FY19 Revenue Update as of November 21, 2018. He said that everything is positive except for the Attorney-Fine Collection item being at a deficit of less than two percent. He said the report reflects the local option sales tax distribution of \$239,000. He said that sales tax revenues are above estimates. He said golf rounds fell 900 rounds or 5.8 percent through the first four months. He said the average daily jail population, excluding federal inmates, were back up to 276 but down from last October.

Holst asked about revenue from the fine collection program being down but the Budgeting for Outcomes measurement talked about growing the program.

Farmer said the Department is trying to grow the entire program, not just the fees collected. He said that means more people have access to the program to partake in that program.

Moved by Beck, seconded by Earnhardt at 10:00 a.m. a motion to adjourn. All Ayes.

Tony Knobbe, Chair of the Board
Scott County Board of Supervisors

ATTEST: Roxanna Moritz
Scott County Auditor