

Scott County Board of Supervisors
September 29, 2020 8:00 a.m.

The Board of Supervisors met as a committee of the whole and pursuant to adjournment with Beck, Knobbe, Croken, Kinzer and Maxwell present. Due to social distancing concerns relating to COVID19, Supervisors and staff participated electronically.

Diane Holst, 20012 240th Street, Eldridge, commented on the County receiving funds from the Center for Tech and Civic Life. She said she wanted to comment about Supervisor Croken's assertion that the County receives private dollars all the time, and that certainly is correct, but it has never happened across this land that enters our government process. She said private organizations have no obligation to ensure equal access to voting as government has. She said private money can target areas, federal and state dollars have to treat all voters the same and there are already outside channels for private money that could have been used.

Jeff Fleischer, Executive Director of Youth Advocacy Project (YAP), reviewed YAP as an alternative to detention. He said the goals of YAP are to reduce the number of detained youth, build community capacity to serve youth and their families who have the most complex needs, save scarce tax dollars by reducing placement in detention, youth prison or secure residential facilities and reduce youth recidivism. He said YAP is an option for Scott County as an alternative to juvenile detention that reduces taxpayer costs of incarceration and restores youthful offenders to productive lives.

He said the program could serve a maximum of 25 youth at any given time, including a two-month stay in the program, and could serve 150 youth per year. He said sending 150 youths to YAP instead of detention would save costs, with the average placement in detention costing between \$200 and \$250 per day and YAP costing \$85 per day.

He said YAP's Alternative to Detention Programs in Philadelphia, YAP's largest detention program with 250 kids at any given time, saw outcomes in 2019-2020 of 93 percent of participants maintained safely in the community and only 1.4 percent arrested on new felony charges.

He said this program gives judges and juvenile probation a needed resource to add to the continuum of juvenile diversion services to provide intensive in-home and community services for moderate to high-risk youth. He said the program includes a comprehensive assessment, youth stabilization and 24/7 crisis intervention, work that strengthens the entire family, referrals to essential community resources, skill building and participation in the cognitive behavioral group, educational support and vocational support.

He said YAP service delivery principles include a no-refuse intake policy, individualized service planning, family focus, strength-based approach, neighborhood-based recruitment, and restorative justice and giving back.

Supervisor Maxwell asked how big of an organization the Youth Advocacy Program is what its scope is.

Fleischer said the program is currently in 150 communities in 29 States plus Washington DC and serve about 20,000 young people and their families each year.

Croken said Fleischer indicated that the cost for Scott County to start this successful program, which would alleviate the need for millions of dollars in construction and help the County comply with the federal requirements regarding adult waiver detainees, would be somewhere in the area of \$700,000. He said that Fleischer had not mentioned that YAP has set aside considerable grant dollars to help Scott County get started and asked Fleischer to comment on that money.

Fleischer said a few years ago YAP received a grant from Steve and Connie Ballmer and the Ballmer Group. He said YAP has \$500,000 committed to go through Scott County to start this program as a pilot project.

Croken said if this was a concern for year one this would certainly allow the County to start the program and schedule funding as we go forward and said his colleagues are surprisingly quiet on this issue and asked what their concerns are.

Supervisor Kinzer said he is asking for some more information.

Supervisor Knobbe said he does not have concerns, is all ears at this point, is considering all options and there are a number of entities that provide these kinds of services. He said staff will follow our policy to solicit proposals.

Maxwell said he needs to digest this, but does not really have concerns, and it takes time.

Fleischer said he can host visitors to the program.

Croken said new regulations will require the County to move adult waiver juveniles from the jail and asked how long would it take for this program to be up and operational.

Fleischer said it could be up and running and receiving referrals in 60 days.

Croken said in July 2019 the Board received a jail study report that suggested the County would need to spend upwards of \$38 million to increase the Scott County Jail by 20 percent and JDC by over 200 percent.

Supervisor Beck said this is a presentation and not a time to debate.

Angela Kersten, County Engineer, reviewed a temporary lane closure on Brady Street. She said No Place Special Bar & Grill requested temporary outside southbound lane closure on Brady Street between East 90th Street and 209th Street during an outdoor antique car show on October 3, 2020, from 10:00 a.m. to 4:00 p.m. She said staff would place road closure devices on Brady Street to inform the traveling public of the closure and she supported the request.

Kinzer asked if there were any concerns from the Sheriff's Office.

Kersten said this was discussed at agenda review, where Chief Deputy Shawn Roth said he was supportive and he would inform Deputies of the event to keep an eye out throughout the day.

Croken asked if Kersten was aware if the Health Department is aware of this event and whether or not it complies with limitations on gatherings.

Kersten said she is not aware of any of that.

Knobbe said this is a low traffic street and seems like an appropriate request.

Kersten reviewed professional design services for storm sewer analysis in Park View. She said a top priority in the Scott County Strategic Plan for FY21 and FY22 is to determine Park View's infrastructure needs and resources. She said to prioritize and plan road improvements in Park View, it is critical to know the condition and capacity of the existing storm sewers. She said the existing sewers range from two years old to over 50 years old and the sewers were designed by the developers to control storm water runoff during an earlier time period. She said it is reasonable to assume the existing system may have inadequate capacity as surrounding land use has changed and engineering design practices have improved based on data collected from past storm occurrences. She said proposals were solicited from ten qualified civil engineering firms for professional design services for storm sewer analysis, and the intent of the project is to determine the condition of the existing sewers, the existing capacity, the recommended pipe sizes based on current and future conditions, and incorporate the information into the GIS database. She said proposals were received from IIW, Davenport; IMEG Corporation, Rock Island; Klingner & Associates, Davenport; MSA Professional Services, Bettendorf; Shive-Hattery, Moline; and Veenstra & Kimm, Rock Island.

She said the proposals were evaluated and ranked based upon selection criteria detailed in the request for proposals, including, staff qualifications and experience with storm water analysis projects, example of deliverable documents, responsiveness and ability to explain a thorough understanding of all required work, and project delivery schedule. The top two firms were then interviewed and a reference check was conducted. She said MSA Professional Services, Bettendorf was selected based on experience and expertise with similar projects, experience of the proposed project team and key members, overall quality of the deliverable documents, and ability to perform work within the given time-frame. She said staff met with MSA to further define the scope of work for the project and negotiate a fee for services. She said the contract estimate is \$75,000 for the storm sewer analysis, with a scope of work that includes assembling a Request for Proposal (RFP) document that characterizes pipe televising, submitting the RFP to a minimum of three qualified contractors and administering the quoting process, with an estimate that pipe televising will cost an additional \$25,000 - \$35,000. She said the contract includes performing a topographic survey of storm sewer outlet flow line elevation, storm structure rim elevation, storm sewer pipe elevation inside structures, cross sections of existing drainage ditches and swales at key

locations and known problem flooding areas, combining information with provided Scott County GIS data and creating a comprehensive storm sewer map, creating a model of existing pipe network including proposed improvements, identifying areas of flooding concerns and determining if pipes are undersized, reviewing pipe condition assessment ratings from the televising data and modeling results, prioritizing pipes for repair or replacement based on the condition of the pipes, impact of flooding, proximity to other failing pipes, location within the drainage basin, consequences of failure, and proximity to upcoming road work. She said the fee to perform this work was included in the FY20 and FY21 budgets, the unspent budgeted dollars from FY20 have been carried over into FY21 and she will seek approval to amend the budget in 2021 for a total cost for this analysis, including the pipe televising, estimated to be \$110,000.

Kinzer said the televising of the lines is very important and asked about the \$75,000 fee in the contract and about progress meetings going through Kersten.

Kersten said when negotiating the fee she felt that she could handle the meetings, but the pipe televising portion was not put in this contract because the consultants would be more appropriate to write the RFP.

Beck said this was a previous agenda item and only had one response to the RFP at that time. He said he thought the cost on that proposal was \$90,000.

Kersten said only one proposal was received before, and they took out the fee part out of the new RFP.

Kersten reviewed an ordinance placing a stop signs. She said her department, the Sheriff's Department, and the Iowa Department of Transportation are concerned with the safety of the 240th Street and 210th Avenue intersection. She said 240th Street is a major collector and Farm-to-Market route running east-west through the intersection, and 210th Avenue is a major collector and Farm-to-Market route running north-south through the intersection. She said the intersection is two-way stop controlled with stop signs on 210th Avenue. She said there have been several crashes at this intersection over the past several years and many of the crashes reported at this intersection in recent years have involved failure to yield crashes from the stop controlled approaches at the intersection.

She said a Traffic and Safety Study was performed in August 2018 to identify potential improvements for this intersection, and at the time of the study, the intersection did not meet the warrants listed in the Manual on Uniform Traffic Control Devices (MUTCD) for a multiway stop or traffic signal. She said the study recommended several low cost improvements to improve safety which included removing unnecessary non-regulatory signs, painting an additional stop bar on 210th Avenue closer to the 240th Street edge of traveled way, installing "Cross Traffic Does Not Stop" plaques to the backside of the existing plaques for northbound and southbound approaches, and installing MUTCD compliant solar powered flashing beacons on the stop signs on 210th Avenue and the intersection warning signs on 240th Street. She said these improvements were completed, but even with the improvements the intersection continues to experience failure to yield crashes from the stop controlled approaches. She said over the past few

months her department conducted an engineering study for safety improvements at the intersection which included calculating the crash rate, re-evaluating the warrants listed in the MUTCD for a multi-way stop and traffic signal, and performing a benefit-to-cost analysis. She said the results of the study indicate that the intersection still does not meet the warrants for a traffic signal, however it now meets the multi-way stop control warrant due to the number of failure to yield crashes that have occurred over the past two years. The intersection has seen eight crashes within the most recent 12-month period and 12 crashes within the most recent two-year period. The crash rate at this intersection is 1.74 crashes per million entering vehicles, which is above the average crash rate of 1.0 crash at Iowa rural intersections of secondary with secondary roads. She said over the past 10 years, the average annual daily traffic (AADT) on 240th Street increased by 1.09 percent and the AADT on 210th Avenue increased by 2.37 percent. She said the AADT of 210th Avenue has been greater than that of 240th Street since 2002 and the hourly average entering traffic volume on 210th Avenue exceeds 240th Street during mid-day and evening hours.

She said the Traffic and Safety Study that was performed in 2018 investigated alternative intersection designs and one alternative to the existing intersection geometry includes replacing the current intersection with a single lane entry roundabout. She said, if approved, the cost for the multi-way stop would cost around \$10,000 and the Ordinance would need three Board readings.

Chief Deputy Shawn Roth said Kersten is extremely thorough and the Sheriff's Office is 100 percent in support of the changes.

Kinzer said he also wanted to thank Sergeant Thompson for his work in identifying these intersections that needed changes to deter accidents and is in support of this.

Croken said he is concerned with delaying our action and wants the Board to reconsider going through all three readings.

Maxwell thanked Kersten and said he is in support of this.

Beck said it is the Board's decision to waive the second and third readings.

Kersten said she understands the importance of getting this done sooner, will have to contract the rumble strips work, and will be two to three weeks for the pavement markings.

Croken said, if the second and third readings are waived, the orders could be placed sooner for the materials.

Kinzer said he is in support of this and asked staff if this could be on the agenda to waive the second and third readings.

Mary Thee, Assistant County Administrator, said yes, if it is the Board's desire, it can be placed that way on the Thursday Meeting agenda.

Beck asked if it is a requirement by Code if everything is installed and place all at once.

Kersten said they can paint the white stop bar themselves, the yellow line may not need to change, but will need to order the red lens for the beacon. She said the rumble strips placement is her biggest concern. She said staff would put a sign out for 14 days reminding the public of the upcoming changes to the intersection.

Maxwell said he thinks the Board should waive the second and third readings.

Knobbe said urgency is warranted, his concern is the transition and defers to Kersten and her best judgement.

Tim Huey, Planning and Development Director, reviewed an ordinance to rezone 0.31 acres, more or less, from Agricultural-Preservation District (A-P) to Commercial and Light Industrial District (C-2) located at 29640 Allens Grove Road in Allens Grove Township. He said this is a bit of a clean-up zoning, a warehouse covers a third of the property, the owner has requested this to facilitate a sale, the Planning and Zoning Commission recommends the rezoning and the Supervisors had a public hearing two weeks ago for this.

Kinzer said, when he first came on this Board, the comments made were that it would be virtually impossible to go from A-P to another zoning.

Huey said that is normally the case in a very significant amount of area and not on the Land Use Map and if the intention was to use it for residential use. He said this rezoning is not changing the land use.

Huey also reviewed an ordinance to rezone 7.26 acres, more or less, from Agricultural-Preservation District (A-P) to Agricultural Commercial Service Floating District (ACS-F) located at 8495 New Liberty Road in Hickory Grove Township by Meyer Chemical. He said the A-P zoning remains intact, the surrounding farm land will continue to be farmed and this is family owned.

Mary Thee, Human Resources Director, reviewed policy updates and said they have been shared with the Department Heads.

She said Human Resources Policy D "Classification & Compensation" updates the policy to address the movement of a "per needed" (PRN) temporary staff member to a part-time or full-time position and the impact on anniversary or performance evaluation dates, which indicates the date is the promotion to the regular position.

She said Human Resources Policy W "Emergency Closure of County Buildings" is a new policy drafted in response to the August derecho that required the Administrative Center to be closed for three business days because there was no electricity going to the building. She said the new policy addresses the established practice as it relates to inclement weather events and the impact of the County's COOP/COG plan on any future building closures. She said policies from other counties were reviewed and settled on three days for employees to be paid and the Board can make adjustments.

Tammy Speidel, FSS Director, said General Policy 14 "Use of County Owned Facilities" provides some clarification and removes language that has been moved to the new policy on Key & Access Control.

Speidel said General Policy 45 "Key and Access Control" is a new recommended policy following building security audits. She said the policy addresses the issuance of keys and access cards for county buildings. She said it also addresses security measures to be taken if keys or access cards are lost or stolen and addresses fees and formalizes County processes, such as background checks for vendors.

Kinzer asked about background checks.

Speidel said if contractors work inside or have access to sensitive areas, the Sheriff's Office runs background checks on their employees working in the sensitive areas.

Kinzer said he wants checks to be required for contractors working on the outside of County buildings as well.

Beck said, under the section regarding the replacement card costs, it is listed under vendors and maybe it needs to be made more clear.

Thee said staff will look at the formatting.

Knobbe asked if use of County facilities is limited to only County related business.

Speidel said use is limited to County Departments, County tenants and agencies, affiliated organizations and authorized agencies.

Thee reviewed organizational changes in the Treasurer's Office. She said during the FY21 budget process the Office requested to add two Multi-Service Clerks to the table of organization. She said that request was reduced to one position and in March, that was tabled in the budget review due to COVID. She said recently the Treasurer's Office has requested to fill the one FTE position as soon as possible now that they are back open, working through Qmatic and receiving a high volume of telephone calls.

Mahesh Sharma, County Administrator, reviewed routine tax suspension requests.

Jeremy Kaiser, JDC Director, reviewed Scott County Juvenile Programs Task Force Analysis and Recommendations. He said the Task Force included Dave Tristan, supervisor of Scott County Juvenile Court Services, Nicole Mann, Director of Scott County Kids, Stephanie Hernandez, Director of Juvenile Justice Programs at Family Resources and Jake Klipsch, Program Director of School Climate Transformation at Davenport Community School District. He said the Task Force met a few times before COVID hit and was able to meet again at the end of summer.

He said the Task Force's initial step was to list all juvenile programs in the area designed to treat at-risk or system involved youth and brainstorm how to address "service gaps" in the area. He said next the Task Force sent the list to Kathy Nesteby,

Executive officer of the State of Iowa Division of Criminal and Juvenile Justice Planning Office and she categorized all programs and provided a basic analysis using the research Standard Program Evaluation Protocol (SPEP), a research-based guidelines for juvenile Justice Programs.

He said after reviewing the analysis the Task Force made recommendations for programs that would most benefit the community, which included a program for cognitive behavioral therapy, a program for group counselling, creation of a juvenile assessment center and expansion of current restorative justice programs. He said the therapy programs could be provided locally through a request for proposal process and he estimated the annual cost to be \$50,000 for ten hours per week each of cognitive behavioral therapy and group counselling. He said the juvenile assessment center could be created through an intergovernmental agreement between the County and other local governments and private providers. He estimated the total cost to be \$1.2 million annually and the cost to the County to be \$200,000 to \$300,000 annually. He said there would be no added costs to expansion of current restorative justice programs.

Matt Hirst, IT Director, reviewed server and storage maintenance and support from Hewlett-Packard. He said the servers and storage equipment maintained by this contract run all servers for Scott County and SECC and provide Information Technology the ability to obtain the latest updates and patches to the firmware and software as well support 24x7. He said the cost is \$66,941.92 and SECC would be responsible for 25 percent of that cost. He said the contract also provides replacement of failed hardware, and results in a more functional and dependable computing environment.

Mahesh Sharma, reviewed routine tax abatement request.

David Farmer, Budget and Administrative Services Director, reviewed FY20 Year-End Fund Transfers. He said the Board approved initial fund transfers at the meeting in September of 2019 and the June 25, 2020 numbers were different due to COVID. Farmer said he would highlight some fund transfers, mostly from the General Fund to other Funds.

Farmer also reviewed FY21 Fund Transfers. He said these are the known budgeted value amounts and he will move that money throughout the year.

Knobbe asked Farmer for a brief update on the audit.

Farmer said audit preparation by staff is being done now, the auditors start their field work next week, but plan to not travel unless necessary. He said the auditors are planning to bring their findings to the Board in December.

Sharma reviewed Board appointments to the Zoning Board of Adjustment and the appointment of a County Medical Examiner Investigator.

Sharma reviewed beer/liquor license renewals for Slaby's Bar and Grill and Casey's General Store #3523 and said he was informed there is a new liquor license consideration for El Compita Mexican Bar and Grill, that is in the process of getting

Department approvals, that was not able to be put on today's agenda, but may be put on Thursday's agenda. Sharma also said typically in October there is a proclamation for breast cancer awareness month.

Knobbe asked staff about the process of adding agenda items.

Sharma explained the current practice. He said staff start the process with a Tuesday afternoon meeting to see what is in the pipeline for the next Board meeting, they try to incorporate items by Wednesday morning, prepare agenda for review and publish agenda by Thursday. He said some items come up that are requested to be added to the agenda, the law requires publication 24 hours in advance and that usually it is on the website 73 hours ahead of the meeting. He said he would be happy to get guidance from the Board.

Moved by Croken, seconded by Beck at 10:44 a.m. a motion to adjourn. All Ayes.

Tony Knobbe, Chair of the Board
Scott County Board of Supervisors

ATTEST: Roxanna Moritz
Scott County Auditor